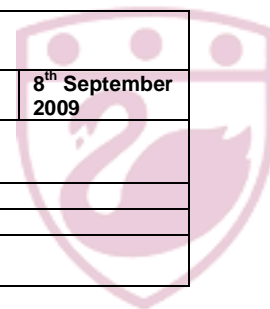




Paulet High School		
Reference Number	SD3	Approved By
Policy Title	School Disciplinary Code	
Policy Owner	Assistant Headteacher (Student Progress)	
Section	SECTION C	
Audience:	Staff <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>
	Parents <input checked="" type="checkbox"/>	General Public <input checked="" type="checkbox"/>

School Policy Document							
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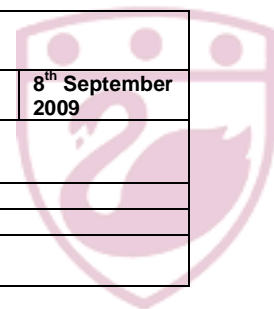


PAULET HIGH SCHOOL DISCIPLINARY CODE

SITUATION	SANCTIONS WHICH MAY BE EMPLOYED
1. Classroom incidents: behaviour, unacceptable work etc	a. Subject detentions
2. Persistent problems with behaviour and work in a subject(s)	a. Subject report issued by Subject Leader or Form Tutor to conduct a daily monitoring report b. Parents informed via letter or telephone call – Behaviour Support Officer to support admin c. Subject Leader detention d. HOY support / intervention e. Removal from lesson and placed in an alternative group for a fixed amount of time f. Support from BSO in collection for detention g. Planned Inclusion
3. Failure to rectify behaviour after three warnings given OR a serious classroom incident	a. On-call sought b. Removal from the lesson and taken to the Inclusion Centre c. Action taken as appropriate to the incident – see above for suggestions d. Once other interventions have been applied without success request for a Headteacher’s one hour detention
4. Incidents occurring in several subject areas	a. Daily report – monitored by BSO b. Parent informed via letter or telephone call c. HOY intervention – daily report etc
5. Repeated Inclusion Centre attendance due to referrals from lessons	a. Planned inclusion for one or more days b. Parents informed via telephone call and letter
6. No improvement and a number of Inclusion Centre appearances due to continued disruptive behaviour	a. HOY / BSO Interview with student and parents b. Daily report re-issued and monitored c. Placed at School Action - Individual Education Plan for behaviour drawn up
7. Fighting, verbal abuse of student, verbal abuse of staff	a. Statements taken b. Parents informed c. Planned inclusion or a possible fixed term exclusion d. Interview with parents on return to school e. Student on BSO daily report monitoring
8. Persistent behaviours as indicated in Point 6 or 7 above. The following actions are of increasing severity, should the student fail to modify his/her behaviour. NB: Exclusion - 15 days may be given in any one term	a. Possible managed move through the Inclusion Panel b. Possible provision of an alternative off-site curriculum c. School Action+ Pastoral Support Plan created with parents present d. Daily report monitored e. Possible Permanent Exclusion



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Audience:	Staff <input checked="" type="checkbox"/>	Parents <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>	General Public <input checked="" type="checkbox"/>	Governors <input checked="" type="checkbox"/>		



9. Physical or serious verbal abuse of staff, including threats / intimidation / bullying serious physical assault on a student / possession of offensive weapon / supplying or possession of an illegal drug	a. Possible Permanent Exclusion
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LUNCHTIME/BREAK plus OTHER MISBEHAVIOUR

SITUATION	SANCTION (Increasing in severity if misbehaviour reoccurs)
1. Anti-social behaviour	a. Warning to student b. Parents notified c. Planned time in the Inclusion Centre during lunch break and / or during morning breaks d. One hour Headteacher's detention
2. Smoking	a. Warning to student and a letter to parents b. A one day planned inclusion if the offence is repeated c. Headteacher's detention and possible exclusion
3. Deliberate vandalism	a. Parents informed b. Student requested to pay for damage c. Detention issued by subject staff or SL d. Day in the Inclusion Centre
4. Punctuality – lateness to school	a. Monitored by BSO b. Every third late student issued with a one hour detention c. HOY intervention d. Persistent offenders – Parent Support Worker / Education Welfare Officer informed
5. Truancy – all confirmed instances of truancy	a. Parents informed b. Attendance and punctuality card issued by BSO c. Form tutor / HOY intervention d. Planned time in the Inclusion Centre e. One hour Headteacher's detention f. Persistent offenders – Parent Support Worker / Education Welfare Officer informed

* The school reserves the right to amend our sanctions in the light of the evidence retrieved during our investigations.